

	<b>FMCA POLICIES AND PROCEDURES</b>	INDEX NO. <b>1021</b>	APPROVAL LEVEL <b>EB</b>
	SUBJECT <b>Member Emeritus</b>	EFFECTIVE <b>6/18</b>	SUPERSEDES <b>5/93</b>
	SPECIAL DISTRIBUTION		

**POLICY**

Article III of the revised Bylaws, (March 2003), of the FMCA, provides for a class of membership to be known as "Member Emeritus, (ME)." Said Article sets forth the basis for such a membership, states that dues are required, and that a Member Emeritus shall not hold an elective office nor have a right to vote.

**PROCEDURE**

1. An area officer, chapter president or secretary shall give notice in writing of any member nominated and approved for status as Member Emeritus. The notice shall include the following:
  - A. The nominee's name, member number, address, and telephone number.
  - B. The basis for eligibility - health, age or extenuating circumstances.
  - C. A brief statement of significant service to FMCA or the chapter.
  - D. If nominated by a chapter, a statement from the chapter's president or secretary certifying to the action of the chapter regarding the nominee and the date of chapter minutes for verification.
2. If nominated by a chapter, the above requirements shall be forwarded, along with the nomination certificate, for approval of the National Area Vice President and the necessary recordings in Cincinnati.
3. A letter of approval, over the signature of the National Area Vice President, shall be sent to the nominee with a copy to the initiating chapter officer, along with the appropriate documents.