



*Family Motor Coach Association, Inc.*

---

December 15, 2018

Dear Perry Disabled & Activity Golf Cart Volunteers:

Thank you for assisting your association at FMCA's 99th International Convention. Enclosed is your volunteer identification card. Please display on your vehicle windshield on the driver side, without obstructing the driver's view. **Display the identification card along with the date of entry credential that you received with your confirmation materials.**

Disabled & Activity Golf Cart volunteers should enter GEORGIA NATIONAL FAIRGROUNDS AND AGRICENTER between 8:00 a.m. and 4:00 p.m. on Sunday, March 10, 2019. Please follow the directions that were included in your confirmation packet. If you wish to park next to your friends who are also volunteering, it is best to arrive together.

There will be a meeting of all Disabled & Activity Golf Cart volunteers at 10:00 a.m., on Monday, March 11, in McGill Marketplace. You must be a licensed driver to operate the activity carts. **PLEASE BRING YOUR VALID DRIVER'S LICENSE AND THE ENCLOSED SAFETY GUIDELINES LETTER TO THIS MEETING.** At the meeting, you will receive your volunteer ribbon, pin, and hat. If not done already, your volunteer captain will distribute your work schedule showing the dates and the hours of your shifts. Guidelines to assist you in performing your duties are on the opposite side of this letter.

There will be a volunteer appreciation at evening entertainment on Friday, March 15, 2019. Please wear your hat or visor to evening entertainment.

Thank you for your participation. We are looking forward to working with you in Perry.

Sincerely,

Barbara Feiler  
Events Manager

Enc: Guidelines, Volunteer Credential

cc: Convention File; Doug Uhlenbrock, Director of Events; Elaine Mills, Volunteer Coordinator

# GUIDELINES FOR DISABLED & ACTIVITY GOLF CART VOLUNTEERS

## FMCA'S 99th International Convention Perry, Georgia

Thank you very much for donating your time and energy to assist with the Disabled & Activity Golf Carts at the Perry International Convention.

The duties of the Disabled & Activity Golf Cart volunteers will be to drive convention attendees around the activity areas of the grounds in six passenger golf carts. These golf carts will not turn down any member in need, but will give preference to members with a disabled badge or sticker. If the member is parked in the disabled parking area, you can take them to and from their coach. All others are to be taken to the activity areas only. The activity areas include the indoor and outdoor exhibits, seminar rooms, Coffee Hours, evening entertainment, and the Information Center located in McGill Marketplace. It will be very helpful to be familiar with your convention program and the grounds.

### **VOLUNTEER RESPONSIBILITIES:**

- ❖ You must possess a valid driver's license and be at least 18 years of age to operate the activity carts. Keep your license with you at all times.
- ❖ **Safety First!** Reckless driving or unsafe behavior while operating a cart, or as a passenger, will not be tolerated.
- ❖ The 5 mph speed limit will be strictly enforced. Always give pedestrians the right of way.
- ❖ Alert the seated passengers before you move. Make sure all passengers are seated and remain seated until the golf cart comes to a complete stop. Make sure all passengers are safely on board, seated and told that you going to move.
- ❖ All volunteers are asked to help provide a safe environment for convention attendees by immediately reporting any unsafe conditions to the FMCA Safety Team, FMCA Security, Executive Board members or national office staff.
- ❖ Have your program with you during your shift. Provide members with information. Try to be well versed in giving directions.
- ❖ Persons that do not have a badge are to be directed to FMCA's Information Center located in McGill Marketplace.
- ❖ If your replacement has not arrived by the end of your shift, inform your captain.
- ❖ You are responsible for your shift. If you are unable to work all or a portion of your shift, please inform your volunteer captain in advance, as they will need to provide a substitute for you.
- ❖ Each Disability & Activity Golf Cart will have a radio for the driver to contact the FMCA office in case of an emergency.

**Activity Cart Volunteer Captain:**

BILL MURTON, F386571

[Bmurton33@gmail.com](mailto:Bmurton33@gmail.com)

Cell: 843-442-4147