

	FMCA POLICIES AND PROCEDURES	INDEX NO. 1016/A	APPROVAL LEVEL EB
	SUBJECT Awards	EFFECTIVE 5/18	SUPERSEDES 6/13
	Nomination Guidelines and Criteria	SPECIAL DISTRIBUTION	

Awards: Kenneth T. Scott Pipe Dreamer’s Award, the Robert L. Richter Award, or the Certificate of Appreciation

Eligibility:

Pipe Dreamer’s Award - Nominees must be a member or former member of FMCA. Nominations may be submitted by any FMCA member or chapter.

Robert L. Richter Award - Nominees must be a chapter member who is responsible for the publication of the chapter’s newsletter, chapter publications, or communications to the chapter and/or to the public regarding the chapter, its members, and events. Nominations may be submitted by any Executive Board member.

Certificate of Appreciation - Nominees may or may not be a member of FMCA. Nominees may also be a chapter. Nominations may be submitted by any member.

Nominations: A letter of nomination that addresses the nominee’s contributions and/or service to FMCA and why the nominee is deserving of this recognition shall be submitted for recommendation. Additional supporting materials are welcomed and should be limited to 10 pages – unbound 8½” X 11” paper.

For the Robert L. Richter Award, copies of newsletters or communications must be included with the letter of nomination. A committee composed of selected members of the FMCA Communications Department, and two Executive Board members will review the nomination and supporting material, and forward the recommendation to FMCA’s Executive Board for approval.

For the Certificate of Appreciation, a letter of recommendation shall be sent to the Executive Board for their consideration.

Winner Announcement and Presentation:

Honorees will be announced and honored at the Family Motor Coach Association Annual Membership Meeting normally held during the International Convention. Honorees will be presented with an appropriate keepsake for the Kenneth T. Scott Pipe Dreamer’s Award and for the Robert L. Richter Award. Honorees for the Certificate of Appreciation will be presented a certificate.

Registration and incidentals to attend the International Convention will be made complimentary to the honorees of the Kenneth T. Scott Pipe Dreamer’s Award and for the Robert L. Richter Award for this event only. The honorees of the Certificate of Appreciation will be required to pay any registration fees if they attend the International Convention.



SUBJECT

Awards Nomination Guidelines and Criteria

INDEX NO.

1016/A

Deadlines

Nominations must be postmarked on or before March 15 of each year. Nominations should be mailed, faxed, or e-mailed to:

AWARDS

% FMCA

8291 Clough Pike

Cincinnati, OH 45244

E-mail: awards@fmca.com