

KEEPING IN TOUCH

FMCA
Your RVing Family
www.fmca.com

A CHAPTER SERVICES DEPARTMENT PUBLICATION



MESSAGE FROM THE NATIONAL SECRETARY

Welcome to Fall 2022!

Golden Getaway, FMCA's 105th International Convention and RV Expo is now in the history books. Thanks to all for their hard work and support: the volunteers, staff, national officers, and the members who attended. The convention offered our attendees many new and exciting events along with the great entertainment, including the Blue Ox Bash held downtown!

The Governing Board met and conducted the business of FMCA in Lincoln. One of the most important changes that affects the chapters is the Bylaws change that makes the Alternate National Director an optional position. This change should help to make the officer requirements easier for the smaller chapters, since a person can hold two officer positions.

You will see a list of future events on the back page of this newsletter. Please book your spot as soon as registration opens for each event. We are all eager to be able to get together with our friends at FMCA functions; you wouldn't want to miss out on getting the type of services you would like.

Chapter certification is beginning at this time and we hope to be able to complete the process by the December 31st deadline. Please try to get your certification paperwork in as soon as possible. You can complete the forms online or mail them to the National Office. Remember, the forms must contain the information that is current on and before December 31, 2022. More information is included on page 3 in this newsletter.

If you are a newly elected Area or Chapter Secretary, please take some time to read what you need to do in order to certify your chapter. If you are an experienced secretary, please take a moment to refresh your memory. Your secretarial duties are recording minutes at your meetings, organizing the chapter delegates for the Governing Board meeting at the summer convention, and submitting the chapter certification documents before December 31, 2022, to the FMCA National Office.

We will be having the prize package drawings again for the chapters and areas that complete their certification early. We will have our first drawing on November 17, 2022! Be sure to return your materials as soon as you can to be entered into this drawing. We will draw ten names; don't delay!

HELP WANTED: National Secretary position for the term 2023- 2025. After nearly four years, my term as your National Secretary is coming to an end. Please let me know if you would like any information on the duties and responsibilities of this position.

If you have any concerns or questions, don't hesitate to call me or email me at kbalogh@fmca.com, 513-319-0198 or 503-530-0166.

Happy and safe travels and remember to Keep In Touch!

Kathie

Chapter Certification Update **NEW FOR 2022**

- The meeting date is required once again for 2022. This requirement was suspended during the pandemic, but chapters are holding rallies again, so we have reinstated this requirement.
- Alternate National Director—This chapter officer position is now optional for voting chapters.
- FMCA.com has been updated. If you choose to submit your chapter certification online, it will now look more like the paper form. Go to <https://www.fmca.com/documents-and-forms> and look for **chapter updates** on the right side.

A Few Things To Remember

- Please encourage your chapter officers to update their email addresses with FMCA. This helps with communicating important information regarding chapter business and Governance with FMCA.
- Can you help us? For marketing purposes, FMCA would love to hear about your experiences being in a chapter. If you would like to submit a testimonial, please send it to chapters@fmca.com. Don't forget to send pictures too. Share the joy of chapter membership with your fellow members.
- Submit your chapter rallies online at FMCA.com. You can find the 'Submit a Rally' page under the Chapters tab.
- **Perry, Georgia, Tuesday, March 14, 2023**, the **Chapter Fair** will be held, and on Thursday evening, March 16 the **Chapter Block Parties** are scheduled. They will be held in the parking areas.

CHAPTER ANNIVERSARIES

FMCA congratulates the following chapters that celebrate special anniversaries in October, November, and December.

20 YEARS

Letter and Certificate

Workhorse Chassis Motorhome Club (11/5)

25 YEARS

Letter, Certificate & \$100 Check

Frustrated Maestros

Eastern Sharps and Flats (10/12)

Monacos in Motion (11/29)

30 YEARS

Letter, Certificate & \$150 Check

Colorado Columbines (12/6)

35 YEARS

Letter, Certificate & \$200 Check

Thousand Trails of Texas (12/5)

40 YEARS

Letter, Certificate & \$250 Check

Massachusetts Minutemen (11/1)

Southern Arizona (11/26)

45 YEARS

Letter, Certificate & \$350 Check

Bussin' Buddies (10/28)

Mohawk Roamers (10/28)

Your Area Vice President is responsible for coordinating the anniversary materials, so you will need to make arrangements with him or her for presentation.

National Bylaws Update - 2022

The Governing Board on August 24, 2022, in Lincoln, NE, approved the bylaw amendment to eliminate the requirement for chapters to elect an Alternate National Director as one of their required chapter officers. It became effective immediately.

Chapters now are required to have only five (5) elected officers, which are a President, at least one Vice President, a Secretary, a Treasurer, and a National Director. The chapter still has the **option** to elect an **Alternate National Director** who would stand in for or replace the National Director, if something happens to that National Director, and would be a voting member of the Executive Board of the chapter.

The chapter may, if they specify in their bylaws, combine the Secretary position and the Treasurer position into one position as Secretary/Treasurer. Members may hold only two offices either in the same or two different chapters (other than national or alternate national director), so combining this position allows the member holding the combined position to be able to hold another chapter officer position in that chapter or another chapter.

The amendment also included the requirement for chapters to have at **least three (3) chapter members** holding the now required five (5) elected officer positions. If the chapter in their bylaws has combined the Secretary and Treasurer positions into one position, the minimum chapter officer positions would be four (4), but there still must be three (3) chapter members elected to those four (4) positions.

CHAPTER CERTIFICATION

It's time again to certify your chapter! You will receive your packet in the mail that will include four forms: Chapter Officer Form (*required*), Chapter Meeting Verification (*required*), Chapter Roster (*required*), and Chapter Monthly New and Past-Due Report (*optional*). You will need to complete the Chapter Officer Form during the year whenever re-elections or changes occur. Next is the **Chapter Meeting Verification form**, where you will indicate when a meeting occurred, plus the status of your chapter. The meeting date form is required once again following the pandemic. If your chapter is 'open,' you welcome all FMCA members, and if your chapter is 'closed,' your chapter has some sort of membership restriction. Lastly, please compare your roster information with FMCA's roster and update it accordingly. If your chapter chooses to receive the monthly New Member and Past Due Member Reports, please fill out that form accordingly. There will be more information about these reports included in your certification packet.

Remind your chapter members that it is their responsibility to update their personal information with FMCA (online, or by calling, emailing, or mailing). Any requested changes to individual member profiles that are not received from the members themselves will not be updated.

Don't forget that any expired members that show on your chapter's roster will be removed once we receive your certification paperwork. If they plan to continue to be a member of your chapter, you may want to contact them with a reminder to pay their FMCA dues.

Certification can be completed online or by mail. The FMCA website has been updated. Now when you submit your paperwork online, it looks like the FMCA paper form. Whichever way you choose to certify your chapter, we need the information to be returned by **December 31, 2022**, or your chapter will be placed on inactive status. After all of your chapter's forms have been received and processed, the chapter secretary will be mailed a confirmation letter and an updated final roster.

If you have any questions, please contact 513-474-3622, 800-543-3622; or chapters@fmca.com.



CHAPTER RALLY INSURANCE

If your chapter normally signs a rally contract, this contract must be reviewed by FMCA **prior to signing**. FMCA's insurance rates could be affected if the contract is not reviewed prior to signing. If your next chapter rally requires a certificate of insurance, please be sure to contact the Chapter Services Department. *Please do not contact the insurance company directly.* The COIs are processed in a timely manner.

CHAPTER SERVICES IS HERE TO HELP

Items we can help you with are listed below:

- Area Newsletters
- Bylaws
- Chapter Anniversary Materials
- Chapter Certification
- Chapter Directory
- Chapter Formation
- Governing Board Mailings
- National Elections
- Rally Insurance Certificates
- Recruitment Mailings

Penny Gortemiller, Director of Chapters & Governance
Extension 238
pgortemiller@fmca.com

Danielle Powell, Chapter Services Coordinator
Extension 232
dpowell@fmca.com

HOW DO I UPDATE MY CHAPTER MEMBERS' INFORMATION?

Please note that individual members are responsible for updating their own information with FMCA. They can update the information online at FMCA.com. Once logged in, they can click the Membership drop-down, then click Profile on the left side of the page. Or they can email membership@fmca.com.

MEMBERSHIP QUESTIONS?

Call (800) 543-3622
membership@fmca.com

Upcoming Events

ROCKY MOUNTAIN AREA RALLY
October 26-29, 2022
Pima County Fairgrounds
Tucson, AZ

WESTERN AREA RALLY
January 11-15, 2023
Riverside County Fairgrounds
Indio, CA

**FMCA's 106th International
Convention & RV Expo**
March 15-18, 2023
*Georgia National Fairgrounds &
Agricenter*
Perry, GA

NORTHWEST AREA RALLY
June 7-11, 2023
Linn County Fair and Expo Center
Albany, OR

GREAT LAKES AREA RALLY
June 7-11, 2023
Darke County Fairgrounds
Greenville, OH

MIDWEST AREA RALLY
June 13-16, 2023
Northern Wisconsin Fairgrounds
Chippewa Falls, WI

NORTHEAST AREA RALLY
August 3-5, 2023
Herkimer County Fairgrounds
Herkimer, NY

SOUTH CENTRAL AREA RALLY
September 13-16, 2023
Heart of Oklahoma Fairgrounds
Shawnee, OK

EASTERN AREA RALLY
October 4-8, 2023
State Fairgrounds of West Virginia
Lewisburg, WV

**FMCA 107TH INTERNATIONAL
CONVENTION & RV EXPO**
August 23-26, 2023
CAMPLEX
Gillette, WY

IF YOU HAVE QUESTIONS

CONTACT CHAPTER SERVICES

513-474-3622

800-543-3622

chapters@fmca.com

VISIT US ONLINE: WWW.FMCA.COM

Please feel free to use any
articles in this newsletter.

DO YOU HAVE

SOMETHING TO SHARE?

Please send letters, comments, and
articles to FMCA Chapter Services,

8291 Clough Pike, Cincinnati, OH
45244; fax them to 513-474-2332; or
email them to chapters@fmca.com.

Please let us know if we can use
articles from your area's/chapter's
publications. Articles used for
publication may be edited for space
and clarity, and they will also appear
on FMCA's website: www.fmca.com.

**FAMILY
MOTOR
COACH**
ASSOCIATION

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