

BOARD OF DIRECTORS MEETING MINUTES

A regular meeting of the Board of Directors for Family Motor Coaching Inc. was held on Saturday, August 27, 2022, in Lincoln, Nebraska. The National President and Secretary were both present. National President Rett Porter called the meeting to order at 4:52 p.m.

Members present:

Rett Porter	National President
Gary Milner	National Senior Vice President
Kathie Balogh	National Secretary
Barbara Smith	National Treasurer
Phyllis Britz	Board Member
Jamie Erickson	Board Member
Bob Golk	Board Member
John Jacobs	Board Member
Ken Lewis	Board Member
Paul Mitchell	Board Member
Dennis Martin	Board Member
Herman Mullins	Board Member
Patricia Voyna	Board Member

Member not present:

John Traphagen	Board Member
Jon Walker	Immediate Past National President (non-voting member)

Staff present:

Chris Smith	Chief Executive Officer (non-voting advisor)
Penny Gortemiller	Director of Chapters and Governance
Danielle Powell	Chapter Services Coordinator

Under new business, President Rett Porter informed the Board of Directors that in accordance with corporation requirements, Family Motor Coach Association and its subsidiary, Family Motor Coaching Inc., must meet in order to adopt resolutions for the ensuing year. He stated that these resolutions are to establish bank accounts, signatures for those accounts, and other miscellaneous resolutions as may be necessary.

National Secretary Kathie Balogh reported that unless there were any objections, the reading of the minutes of the previous meeting would be waived.

Herman Mullins moved to approve the minutes of the Board of Directors meeting held May 20, 2022. The motion was seconded and carried unanimously.

Ken Lewis moved to approve the following banking resolutions:

- ***To establish a checking account, credit card deposits, money market account, and payroll account with U.S. Bank.***
- ***To establish signatures on a checking account, that being the National President (Rett Porter); National Treasurer (Barbara Smith); Director of Communications, Publishing (Pamela Kay); Director of Chapters and Governance (Penny Gortemiller); Director of Events (Doug Uhlenbrock); Director of Membership (Aaron White); Editor (Robbin Gould); and Commercial Records Coordinator (Bridget Lynn). Two signatures are required on amounts over \$5,000.***
- ***To establish signatures on the convention account, that being the National Treasurer (Barbara Smith); National Senior Vice President (Gary Milner); Director of Chapters and Governance (Penny Gortemiller); Director of Membership (Aaron White); and Assistant Controller (Brian Bacik).***
- ***To establish signatures on the payroll account, that being the National President (Rett Porter); National Treasurer (Barbara Smith); Director of Communications, Publishing (Pamela Kay); and Director of Chapters and Governance (Penny Gortemiller).***
- ***To establish signatures on notes, that being the National President (Rett Porter); National Senior Vice President (Gary Milner); National Secretary (Kathie Balogh); and National Treasurer (Barbara Smith). Two signatures are required.***

The motion was seconded and carried.

President Porter noted that the Governing Board referred a recommendation regarding rescinding the COVID-19 vaccine mandate for all employees, including new hires.

Ken Lewis recommended that the CEO review the employee manual and existing office policies related to COVID-19 immunizations for existing and potential employees for compliance with CDC policy.

It was noted that the CEO reviews the employee manual and any office policies. The Governing Board noted recent updates in the CDC guidelines for treating vaccinated and unvaccinated people the same. It was reported that the staff is still short-handed. The intent of the discussion in the Governing Board meeting was to do away with the required vaccination of employees.

National Secretary Kathie Balogh read the motion from the Governing Board meeting as follows: "That FMCA rescind the COVID-19 vaccine mandate for all employees, including new hires."

Ken Lewis moved that FMCA rescind the COVID-19 vaccine mandate for all employees, including new hires. The motion was seconded and carried.

Herman Mullins moved to pass the following resolutions:

- ***To establish legal counsel by the President as necessary***
- ***To establish accounting firms other than the auditing firm by the President as necessary***
- ***To establish an FMCA Parliamentarian by the President as necessary***

The motion was seconded and carried unanimously.

National Senior Vice President Milner asked how long it would take to get final numbers from this convention in Lincoln, Nebraska. CEO Smith noted that we usually try to get the information estimated prior to the final figures so we have an idea. CEO Smith noted that some company invoices take a while to be submitted. There was some discussion regarding previous convention figures and income figures that are published. He estimated that there will be a \$250,000 loss on Lincoln. He asked for recommendations on cutting expenses. CEO Smith noted that there is a difference in direct expenses and indirect expenses.

Herman Mullins moved to adjourn the meeting at 5:20 p.m. The motion was seconded and carried.



Kathie Balogh
National Secretary



Rett Porter
National President