



# Certificate of Insurance Submission

As part of your contract for exhibit space, EACH EXHIBITOR MUST carry its own all risk insurance on its property and must be covered by a comprehensive general liability insurance policy providing limits of at least \$1,000,000 combined bodily injury and property damage per each occurrence.

Neither the exhibit facility, FMCA, nor any of its service contractors or its Physical Properties Manager will be responsible for loss or damage to any exhibitor property while in transit to or from the show site or while at the show site.

Exhibitors must carry their own insurance through their own sources and at their own expense. A copy of your certificate of insurance must be sent to FMCA immediately. **Once provided, a certificate of insurance will be kept on file at FMCA to be used for upcoming events and/or area rallies until it's expiration date.**

**Attach this sheet to your certificate of insurance form and return it to FMCA. FMCA must have a certificate of insurance on file before you will be permitted to set up your display. This includes all dealers and distributors working within their respective manufacturers' display spaces. NO EXCEPTIONS will be made regarding a valid certificate of insurance.**

Certificate of Insurance sent to FMCA: \_\_\_\_\_  
DATE

Commercial Membership # \_\_\_\_\_

Company Name \_\_\_\_\_

Booth Number(s) \_\_\_\_\_

Insurance Company forwarding certificate \_\_\_\_\_

Phone number of Insurance Company \_\_\_\_\_