

# MANUFACTURER & DEALER PRE-STAGING REQUEST FORM

LIMITED AVAILABILITY • DEADLINE: July 9, 2024

## MANUFACTURER/DEALER

COMPANY NAME

COMMERCIAL MEMBER#

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

CONTACT PERSON

CELL PHONE

FAX

## PAYMENT

Check enclosed in the amount of \$ \_\_\_\_\_ made payable to FMC, Inc. Charge by credit card by calling 513-474-3622 or 800-543-3622.

### SECURITY AND INSURANCE

FMCA and the Deschutes County Fair & Expo are not responsible for loss or damage to any exhibitor property while stored in the pre-staging area. Exhibitors must carry their own insurance through their own sources and at their own expense. FMCA provides roaming guard service at the pre-staging area. Every reasonable precaution is taken to protect property; however, exhibitors are advised that the area is not secured. The cost for space in the pre-staging area is \$100 per unit and is limited. Credentials will be mailed to exhibitors utilizing this area, which must be displayed on all units prior to being parked in the pre-staging area. Units not bearing credentials will not be authorized to park in the pre-staging area. This area will be available beginning, Thursday, August 8, 2024.

1. Please reserve space in the pre-staging area for \_\_\_\_\_ # of units.
2. Units will start arriving on \_\_\_\_\_ to be pre-staged.

**FMCA has reserved parking space for exhibitors that have purchased exhibit space for the event. FMCA has arranged for space to be available for exhibitors for a limited number of units.**

**All vehicles placed in this area must be removed from this lot and moved to a staging area adjacent to the RV exhibit space no later than 10:00 a.m. on staging day, Saturday, August 10, 2024.**

**Thank you for your cooperation.**

COMPANY

SIGNED BY AUTHORIZED REPRESENTATIVE

TITLE

PRINT NAME

DATE

PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS. PLEASE PRINT CLEARLY.

Return the Form with Payment to: FMCA | 8291 Clough Pike, Cincinnati, Ohio 45244 | 513-474-2332 fax